

Suddenly In Charge Managing Up Managing Down Succeeding All Around

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Suddenly In Charge Managing Up

Suddenly in Charge is billed on the cover as "The New Manager's All-in-One Guide to Shine from Day One," and it does not disappoint. First-time author and consultant Roberta Matuson has written the bible for all those employees who get thrust into management positions without all the necessary preparation, and in some cases without much support from their superiors and organizations.

Suddenly in Charge: Managing Up, Managing Down, Succeeding ...

Literally two books in one, Suddenly in Charge provides all of the tools necessary to be successful at managing up and down the line of any organization. In addition to updates to all chapters, this revised and updated edition features 7 new chapters (3 chapters will be deleted) aligned to modern approaches to management.

Suddenly in Charge: Managing Up, Managing Down, Succeeding ...

And Suddenly in Charge provides this unique approach with two books in one: read it in one direction and you'll find all the tips and tools you need to manage down, establishing credibility with your team and leading in a way that both builds rapport and garners respect. Flip the book over and you'll find success strategies for managing up, interacting successfully with your bosses and developing strong relationships.

Suddenly in Charge: Managing Up, Managing Down, Succeeding ...

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Suddenly in Charge: Managing Up, Managing Down, Succeeding ...

One of the most challenging and critical tasks new managers face is striking a balance between managing down—dealing with employees—and managing up—reporting to bosses. To add to concerns, there are scores of replacements waiting should you fail. Newly minted managers aren't the only ones who can benefit from SUDDENLY IN CHARGE. Though experienced leaders may think they know what a new manager is going through, the truth is that they likely don't.

Managing Up, Managing Down, Succeeding All Around

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Leadership consultant and best-selling author Roberta Matuson explains what managing up is, what it isn't, and why it is important to achieving success. First, she helps you decipher the management...

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